

APP-CSE 2022 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2022 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store account on or
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM at (02) 8-689-7750 local 4004, 4005, 4019, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: Consistent with Memorandum Circular No. 2021-1 dated 03 June 2021, issued by AO 25, the APP-CSE for FY 2022 must be submitted on or before 31 August 2021.

Department/Bureau/Office: PHILIPPINE SCIENCE HIGH SCHOOL - MIMAROPA REGION CAMPUS
Region: REGION IV-B MIMAROPA
Address: BRGY. RIZAL, ODIONGAN, ROMBLON

Agency Code/UACS: 1901609015
Organization Type: NGA

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Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year						
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT		
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
PESTICIDES OR PEST REPELLENTS																										
1	10191509-IN-A01	INSECTICIDE, aerosol type	can	2	1	1	4	557.44	2	1	1	4	557.44	2	1	1	4	557.44	2	1	1	4	557.44	16.00	139.36	2229.76
PERFUMES OR COLOGNES OR FRAGRANCES																										
2	53131626-HS-S01	LIQUID HAND SANITIZER, 500ml	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	151.43	0.00
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
3	12191601-AL-E04	ALCOHOL, Ethyl, 68%-72%, 500 ml	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	66.56	0.00
4	12191601-AL-E03	ALCOHOL, ethyl, 68%-72%, 1 Gallon	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	387.92	0.00
5	51471901-AL-I01	ALCOHOL, isopropyl, 68%- 72%, 500ml (-5ml)	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	43.58	0.00
6	51471901-AL-I02	ALCOHOL, isopropyl, 68%-72%, scented, 3,785 liters	gallon	1	1	1	3	1,365.00	1	1	1	3	1,365.00	1	1	1	3	1,365.00	1	0	0	1	455.00	10.00	455.00	4550.00
7	51471505-PO-P01	POVIDONE IODINE, 10 % solution, 120 ml	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	207.75	0.00
COLOR COMPOUNDS AND DISPERSIONS																										
8	12171703-SI-P01	INK, for stamp pad	bottle	1	0	0	1	31.52	1	0	0	1	31.52	1	0	0	1	31.52	0	0	0	0	0.00	3.00	31.52	94.56
FILMS																										
9	13111203-AC-F01	ACETATE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	847.62	0.00
10	13111201-CF-P01	CARBON FILM, A4	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	221.00	0.00
11	13111201-CF-P02	CARBON FILM, legal	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	208.52	0.00
PAPER MATERIALS AND PRODUCTS																										
12	14111525-CA-A01	CARTOLINA, assorted colors	pack	2	0	0	2	167.44	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	83.72	167.44
13	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280 X 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	882.55	0.00
14	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1029.60	0.00
15	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1528.80	0.00
16	14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280 X 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	906.36	0.00
17	14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280 X 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	884.00	0.00
18	14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1508.00	0.00
19	14111609-LL-C01	LOOSELEAF COVER, legal	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	794.96	0.00
20	14111514-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	37.06	0.00
21	14111514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	59.28	0.00
22	14111514-NP-S03	NOTE PAD, stick on, 3" x 3"	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	54.08	0.00
23	14111514-NB-S01	NOTEBOOK, stenographer	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	12.04	0.00
24	14111507-PP-M01	PAPER, MULTICOPY, A4, 80 gsm	reams	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	136.66	0.00
25	14111507-PP-M02	PAPER, MULTICOPY, Legal, 80gsm	reams	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	127.71	0.00
26	14111507-PP-C01	PAPER, Multi-Purpose, A4, 70 gsm	reams	55	55	55	165	16,212.90	55	55	55	165	16,212.90	55	55	55	165	16,212.90	54	54	54	162	15,918.12	657.00	98.26	64556.82
27	14111507-PP-C02	PAPER, multi-purpose, legal, 70gsm	reams	8	7	8	23	2,724.58	8	7	8	23	2,724.58	8	7	8	23	2,724.58	8	7	7	22	2,606.12	91.00	118.46	10779.86
28	14111531-PP-R01	PAD PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	29.12	0.00
29	14111503-PA-P01	PAPER, parchment	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	98.05	0.00
30	14111818-TH-P02	Thermal Paper, 55GSM (-5%), 1/2 Core, 216mm x 30m	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	55.64	0.00
31	14111531-RE-B01	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	1	0	0	1	70.72	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	70.72	70.72
32	14111531-RE-B02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	2	0	0	2	203.84	1	0	0	1	101.92	1	0	0	1	101.92	1	0	0	1	101.92	5.00	101.92	509.60
33	14111704-TT-P02	TOILET TISSUE PAPER, 2-ply, 100% recycled	pack	1	1	1	3	260.52	1	1	1	3	260.52	1	1	1	3	260.52	1	1	1	3	260.52	12.00	86.84	1042.08
34	14111704-IT-P01	TISSUE, interfolded paper towel	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	34.84	0.00
35	14111704-TT-P04	TOILET TISSUE PAPER, Interfolded Paper Towel	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	33.80	0.00
BATTERIES AND CELLS AND ACCESSORIES																										
36	26111702-BT-A02	BATTERY, drv Cell, size AA	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	36.30	0.00
37	26111702-BT-A01	BATTERY, drv Cell, size AAA	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	19.73	0.00
38	26111702-BT-A03	BATTERY, drv Cell, size D	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	96.20	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year							
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT			
MANUFACTURING COMPONENTS AND SUPPLIES																											
39	31201610-GL-J01	GLUE, all purpose	jar	1	0	1	2	143.00	1	0	1	2	143.00	1	0	1	2	143.00	1	0	0	1	71.50	7.00	71.50	500.50	
40	31151804-SW-H01	STAPLE WIRE, heavy duty, binder type, 23/13	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	19.76	0.00
41	31151804-SW-S01	STAPLE WIRE, standard	box	1	1	1	3	67.23	1	1	1	3	67.23	1	1	1	3	67.23	0	0	0	0	0.00	9.00	0.00	22.41	201.69
42	31201502-TA-E01	TAPE, electrical	roll	1	0	0	1	18.67	1	0	0	1	18.67	1	0	0	1	18.67	1	0	0	1	18.67	4.00	18.67	74.68	
43	31201503-TA-M01	TAPE, masking, 24mm	roll	1	0	0	1	54.60	1	0	0	1	54.60	1	0	0	1	54.60	0	0	0	0	0.00	3.00	54.60	163.80	
44	31201503-TA-M02	TAPE, MASKING, 48mm	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	106.60	
45	31201517-TA-P01	TAPE, packing, 48mm	roll	1	0	0	1	22.36	0	0	0	0	0.00	1	0	0	1	22.36	0	0	0	0	0.00	2.00	22.36	44.72	
46	31201512-TA-T01	TAPE, transparent, 24mm	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	10.09	
47	31201512-TA-T02	TAPE, transparent, 48mm	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	19.97	
48	31151507-TW-P01	TWINE, plastic	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	58.24	
HEATING AND VENTILATION AND AIR CIRCULATION																											
49	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	1109.68	
50	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	1	0	0	1	1,369.68	1	0	0	1	1,369.68	1	0	0	1	1,369.68	0	0	0	0	0.00	3.00	1,369.68	4109.04	
51	40101604-EF-S01	ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	856.86	
52	40101604-EF-W01	ELECTRIC FAN, wall mount, plastic blade	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	674.96	
MEDICAL THERMOMETERS AND ACCESSORIES																											
53	41112224-TG-T02	THERMOGUN	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	2532.40	
LIGHTING AND FIXTURES AND ACCESSORIES																											
54	39101628-LT-L01	LINEAR TUBE, Light Emitting Diode (LED), 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	205.82	
55	39101628-LB-L01	LIGHT BULB, Light Emitting Diode (LED)	piece	2	2	2	6	492.96	2	2	2	6	492.96	2	2	2	6	492.96	2	2	2	6	492.96	24.00	82.16	1971.84	
MEASURING AND OBSERVING AND TESTING EQUIPMENT																											
56	41111604-RU-P02	RULER, plastic, 450mm	piece	2	0	0	2	35.36	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	17.68	35.36	
CLEANING EQUIPMENT AND SUPPLIES																											
57	47131812-AF-A01	AIR FRESHENER, aerosol type	can	1	0	0	1	90.22	1	0	0	1	90.22	1	0	0	1	90.22	1	0	0	1	90.22	4.00	90.22	360.88	
58	47131604-BR-S01	BROOM, soft, tambo	piece	2	2	1	5	681.20	2	1	1	4	544.96	2	1	1	4	544.96	2	1	1	4	544.96	17.00	1,362.24	2,316.08	
59	47131604-BR-T01	BROOM, stick, tin-tine	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	18.20	
60	47131829-TB-C01	CLEANER, toilet and urinal	bottle	20	20	20	60	2,496.00	20	20	20	60	2,496.00	20	20	20	60	2,496.00	20	20	20	60	2,496.00	240.00	41.60	9984.00	
61	47131805-CL-P01	CLEANSER, scouring powder	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	23.92	
62	47131811-DE-B02	DETERGENT BAR, 140g	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	8.30	
63	47131811-DE-P03	DETERGENT POWDER, all-purpose, 1kg	pack	1	1	1	3	162.24	1	1	1	3	162.24	1	1	1	3	162.24	1	1	1	3	162.24	12.00	54.08	648.96	
64	47131803-DS-A01	DISINFECTANT SPRAY, aerosol type	can	2	1	1	4	515.84	2	1	1	4	515.84	2	1	1	4	515.84	1	1	1	3	386.88	15.00	1,28.96	1,934.40	
65	47131601-DU-P01	DUST PAN, non-rigid plastic	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	24.83	
66	51241552-SH-S01	SODIUM HYPOCHLORITE, 3.785 liters	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	131.25	
67	73101612-HS-L01	LIQUID HAND SOAP, 500ml	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	102.96	
68	47131802-FW-P02	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	309.76	
69	47131830-FC-A01	FURNITURE CLEANER, aerosol type	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	120.12	
70	47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	2,288.00	
71	47131613-MP-H02	MOPHANDLE, heavy duty, screw type	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	124.80	
72	47131619-MP-R01	MOPHEAD, made of rayon	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	123.76	
73	47131501-RG-C01	RAGS, all cotton	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	53.82	
74	47131602-SC-N01	SCOURING PAD	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	112.32	
75	47121701-TB-P04	TRASHBAG, GPP specs, black, 940mmx1016mm	pack	1	0	0	1	134.68	1	0	0	1	134.68	1	0	0	1	134.68	1	0	0	1	134.68	4.00	134.68	538.72	
76	47121702-WB-P01	WASTEBASKET, non-rigid plastic	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	27.96	
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																											
77	43211507-DSK001	DESKTOP FOR BASIC USERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	24,793.60	
78	43211507-DSK002	DESKTOP FOR MID-RANGE USERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	42,390.40	
79	43211503-LAP001	LAPTOP FOR MID-RANGE USERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	41,392.00	
80	43201827-HD-X02	EXTERNAL HARD DRIVE, 1 TB	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	2,598.84	
81	43202010-FD-U01	FLASH DRIVE, 16 GB	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	167.44	
82	43211708-MO-O01	MOUSE, OPTICAL, USB connection type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	111.30	
83	43211708-MO-O02	MOUSE, WIRELESS, USB	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	154.00	
84	43212102-PR-D02	PRINTER, impact, dot matrix, 24 pins, 136 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	3,8100.97	
85	43212102-PR-D01	PRINTER, impact, dot matrix, 9 pins, 80 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	9,191.52	
86	43212105-PR-L01	PRINTER, laser, monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	724.88	
87	43212105-PR-L02	PRINTER, laser, colored	unit	1																							

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 31 April 2021)	Total Amount for the year			
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT	
111	44122027-FO-P01	FOLDER, pressboard	box	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	952.64	0.00		
112	44122011-FO-T03	FOLDER, with tab, A4	pack	1	0	0	1	279.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	1.00	279.00	279.00		
113	44122011-FO-T04	FOLDER, with tab, legal	pack	1	0	0	1	321.36	1	0	1	321.36	1	0	1	321.36	1	0	0	1	321.36	4.00	321.36	1285.44		
114	44122008-IT-T01	INDEX TAB, self-adhesive, transparent	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	56.68	0.00		
115	44111515-MF-B02	MAGAZINE FILE BOX, large	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	41.60	0.00		
116	44121716-MA-F01	MARKER, fluorescent	set	2	0	0	2	73.32	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	2.00	36.66	73.32		
117	44121708-MW-B01	MARKER, whiteboard, black	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	13.38	0.00		
118	44121708-MW-B02	MARKER, whiteboard, blue	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	13.38	0.00		
119	44121708-MW-B03	MARKER, whiteboard, red	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	13.38	0.00		
120	44121708-MP-B01	MARKER, permanent, black, bullet type	piece	5	5	5	15	134.70	5	5	5	15	134.70	5	5	5	15	134.70	5	4	4	13	116.74	58.00	8.98	520.84
121	44121708-MP-B02	MARKER, permanent, blue, bullet type	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	8.98	0.00		
122	44121708-MP-B03	MARKER, permanent, red, bullet type	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	8.98	0.00		
123	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	2	0	0	2	15.52	1	0	1	7.76	1	0	1	7.76	1	0	0	1	7.76	5.00	7.76	38.80		
124	44122104-PC-J02	PAPER CLIP, vinyl/plastic coated, 50mm	box	1	0	0	1	13.78	0	0	0	0.00	1	0	0	13.78	0	0	0	0	0.00	2.00	13.78	27.56		
125	44121706-PF-L01	PENCIL, lead, with eraser	box	1	0	0	1	20.79	0	0	0	0.00	1	0	0	20.79	0	0	0	0	0.00	2.00	20.79	41.58		
126	44122037-RB-P10	RING BINDER, plastic, 32mm	bundle	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	239.79	0.00		
127	44122101-RU-R01	RUBBER BAND, No. 18	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	100.05	0.00		
128	44121905-SP-F01	STAMP PAD, felt	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	34.95	0.00		
129	44121612-BL-H01	BLADE, for general purpose cutter / utility knife	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	14.82	0.00		
130	44121612-CU-H01	CUTTING/UTILITY KNIFE, for general purpose	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	33.43	0.00		
131	44103202-DS-M01	DATING AND STAMPING MACHINE	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	453.96	0.00		
132	44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	202.67	0.00		
133	44101602-PJ-P01	PUNCHER, paper, heavy duty	piece	1	0	0	1	150.80	1	0	1	150.80	0	0	0	0.00	0	0	0	0	0.00	2.00	150.80	301.60		
134	44121618-SS-S01	SCISSORS, symmetrical	pair	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	40.56	0.00		
135	44121615-ST-S01	STAPLER, standard type	piece	1	0	0	1	140.40	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	1.00	140.40	0.00		
136	44121615-ST-B01	STAPLER, heavy duty, binder type	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	914.22	140.40		
137	44121613-SR-P01	STAPLE REMOVER, plier type	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	24.90	0.00		
138	44121605-TD-T01	TAPE DISPENSER, table top	piece	1	0	0	1	64.20	0	0	0	0.00	1	0	0	64.20	0	0	0	0	0.00	2.00	64.20	128.40		
139	44101602-PB-M01	BINDING AND PUNCHING MACHINE, 50mm binding capacity	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	953.72	0.00		
140	44101807-CA-C01	CALCULATOR, compact	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	346.85	0.00		
141	44101714-FX-M01	FACSIMILE MACHINE	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	5642.00	0.00		
142	44101601-PT-M01	PAPER TRIMMER / CUTTING MACHINE, table top	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	9297.60	0.00		
143	44101603-PS-M01	PAPER SHREDDER	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	5699.20	0.00		
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES																										
144	44103109-BR-D05	DRUM CART, BROTHER DR-3455, Black	Cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	6947.20	0.00		
145	44103105-BR-B04	INK CART, BROTHER LC57B, Black	Cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	910.00	0.00		
146	44103105-BR-B05	INK CART, BROTHER LC57HYBK, Black	Cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	1601.60	0.00		
147	44103109-BR-D06	Drum Cart, Brother DR-451CL, high yield 30000 pages	Cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	6760.00	0.00		
148	44103103-BR-B16	Toner Cart, Brother TN-456 BLACK, high yield 6500	Cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	5080.40	0.00		
149	44103103-BR-C03	Toner Cart, Brother TN-456 CYAN, high yield 6500	Cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	6569.60	0.00		
150	44103103-BR-M03	Toner Cart, Brother TN-456 MAGENTA, high yield	Cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	6569.60	0.00		
151	44103103-BR-Y03	Toner Cart, Brother TN-456 YELLOW, high yield 6500	Cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	6569.60	0.00		
152	44103103-SA-B03	TONER CART, SAMSUNG ML-D2850B, Black	Cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	5116.80	0.00		
153	44103105-CA-C04	INK CART, CANON CI-741, Colored	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	989.04	0.00		
154	44103105-CA-C02	INK CART, CANON CI-811, Colored	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	1029.60	0.00		
155	44103105-CA-B04	INK CART, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	754.00	0.00		
156	44103105-CA-B02	INK CART, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	780.00	0.00		
157	44103105-EP-B17	INK CART, EPSON C13T664100 (T5641), Black	cart	4	3	3	10	2,496.00	4	3	3	10	2,496.00	4	3	3	10	2,496.00	4	3	3	10	2,496.00	40.00	249.60	9984.00
158	44103105-EP-C17	INK CART, EPSON C13T664200 (T5642), Cyan	cart	2	2	1	5	1,248.00	2	1	1	4	998.40	2	2	1	5	1,248.00	2	1	1	4	998.40	18.00	249.60	4492.80
159	44103105-EP-M17	INK CART, EPSON C13T664300 (T5643), Magenta	cart	2	2	1	5	1,248.00	2	1	1	4	998.40	2	2	1	5	1,248.00	2	1	1	4	998.40	18.00	249.60	4492.80
160	44103105-EP-Y17	INK CART, EPSON C13T664400 (T5644), Yellow	cart	2	2	1	5	1,248.00	2	1	1	4	998.40	2	2	1	5	1,248.00	2	1	1	4	998.40	18.00	249.60	4492.80
161	44103105-HP-B40	Ink Cartridge, HP C2P04AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	773.76	0.00		
162	44103105-HP-T40	Ink Cartridge, HP C2P06AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	950.56	0.00		
163	44103105-HP-B09	INK CART, HP C3351AA, (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	795.60	0.00		
164	44103105-HP-T10	INK CART, HP C3352AA, (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	920.40	0.00		
165	44103105-HP-P48	Ink Cartridge, HP C9397A (HP72) 69ml Photo Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00		
166	44103105-HP-C48	Ink Cartridge, HP C9398A (HP72) 69ml Cyan	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00		
167	44103105-HP-M48	Ink Cartridge, HP C9399A (HP72) 69ml Magenta	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00		
168	44103105-HP-Y48	Ink Cartridge, HP C9400A (HP72) 69ml Yellow	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00		
169	44103105-HP-G48	Ink Cartridge, HP C9401A (HP72) 69ml Gray	cart	0	0	0	0	0.00	0	0																

	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year		
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
191	44103:05-HP-B33	INK CART, HP C2107AA, (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	366.08	0.00	
192	44103:05-HP-T33	INK CART, HP C2108AA, (HP678), Tricolor	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	366.08	0.00	
193	44103:05-HP-B42	INK CART, HP C2121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	312.00	0.00	
194	44103:05-HP-C33	INK CART, HP C2122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	256.88	0.00	
195	44103:05-HP-M33	INK CART, HP C2123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	256.88	0.00	
196	44103:05-HP-Y33	INK CART, HP C2124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	256.88	0.00	
197	44103:05-HP-T43	INK Cartridge, HP F6V26AA (HP680) Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	405.60	0.00	
198	44103:05-HP-B43	INK Cartridge, HP F6V27AA (HP680) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	405.60	0.00	
199	44103:05-HP-C50	INK Cartridge, HP L0551AA (HP955) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	995.75	0.00	
200	44103:05-HP-M50	INK Cartridge, HP L0554AA (HP955) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	995.75	0.00	
201	44103:05-HP-Y50	INK Cartridge, HP L0557AA (HP955) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	995.75	0.00	
202	44103:05-HP-B50	INK Cartridge, HP L0560AA (HP955) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	4956.60	0.00	
203	44103:05-HX-C48	INK Cartridge, HP L0563AA (HP955XL) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	1212.64	0.00	
204	44103:05-HX-M48	INK Cartridge, HP L0566AA (HP955XL) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	1212.64	0.00	
205	44103:05-HX-Y48	INK Cartridge, HP L0569AA (HP955XL) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	1212.64	0.00	
206	44103:05-HX-B48	INK Cartridge, HP L0572AA (HP955XL) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	1644.24	0.00	
207	44103:05-HP-C51	INK Cartridge, HP T6L89AA (HP905) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	453.62	0.00	
208	44103:05-HP-M51	INK Cartridge, HP T6L93AA (HP905) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	453.62	0.00	
209	44103:05-HP-Y51	INK Cartridge, HP T6L97AA (HP905) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	453.62	0.00	
210	44103:05-HP-B51	INK Cartridge, HP T6M01AA (HP905) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	741.28	0.00	
211	44103:112-EP-R05	RIBBON CART, EPSON C135015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	77.43	0.00	
212	44103:112-EP-R07	RIBBON CART, EPSON C135015531 (S015086), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	736.32	0.00	
213	44103:112-EP-R13	RIBBON CART, EPSON C135015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	77.94	0.00	
214	44103:03-BR-B03	TONER CART, BROTHER TN-2025, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	2685.28	0.00	
215	44103:03-BR-B04	TONER CART, BROTHER TN-2130, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	1892.80	0.00	
216	44103:03-BR-B05	TONER CART, BROTHER TN-2150, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	2685.28	0.00	
217	44103:03-BR-B09	TONER CART, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	3567.20	0.00	
218	44103:03-BR-B11	TONER CART, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	5002.40	0.00	
219	44103:03-HP-B12	TONER CART, HP C8435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	3380.00	0.00	
220	44103:03-HP-B14	TONER CART, HP C8540A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	3337.36	0.00	
221	44103:03-HP-B1E	TONER CART, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	7332.00	0.00	
222	44103:03-HP-B21	TONER CART, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	3952.00	0.00	
223	44103:03-HP-B22	TONER CART, HP CE285A (HP85A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	3432.00	0.00	
224	44103:03-HP-B23	TONER CART, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	2614.56	0.00	
225	44103:03-HP-C23	TONER CART, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	2542.80	0.00	
226	44103:03-HP-Y23	TONER CART, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	2542.80	0.00	
227	44103:03-HP-M23	TONER CART, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	2542.80	0.00	
228	44103:03-HP-B24	TONER CART, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	2916.16	0.00	
229	44103:03-HP-C24	TONER CART, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	3072.16	0.00	
230	44103:03-HP-Y24	TONER CART, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	3072.16	0.00	
231	44103:03-HP-M24	TONER CART, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	3072.16	0.00	
232	44103:03-HP-B25	TONER CART, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	8476.00	0.00	
233	44103:03-HP-B26	TONER CART, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	6900.40	0.00	
234	44103:03-HP-C26	TONER CART, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	10193.04	0.00	
235	44103:03-HP-Y26	TONER CART, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	10193.04	0.00	
236	44103:03-HP-M26	TONER CART, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	10193.04	0.00	
237	44103:03-HP-B27	TONER CART, HP CE410A, (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	4201.60	0.00	
238	44103:03-HP-C27	TONER CART, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	6011.20	0.00	
239	44103:03-HP-Y27	TONER CART, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	6011.20	0.00	
240	44103:03-HP-M27	TONER CART, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	6011.20	0.00	
241	44103:03-HP-B28	TONER CART, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	4466.80	0.00	
242	44103:03-HX-B28	TONER CART, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	7332.00	0.00	
243	44103:03-HP-B52	Toner Cartridge, HP CF217A (HP17A) Black LaserJet	cart	1	0	0	1	3,044.08	0	0	0	0	0.00	1	0	0	1	3,044.08	0	0	0	0.00	2.00	3044.08	6088.16
244	44103:03-HP-B53	Toner Cartridge, HP CF226A (HP26A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	5787.60	0.00	
245	44103:03-HP-B55	Toner Cartridge, HP CF280A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	5200.00	0.00	
246	44103:03-HP-B51	TONER CART, HP CF280XC, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	9004.32	0.00	
247	44103:03-HP-B56	Toner Cartridge, HP CF281A (HP81A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	8606.00	0.00	
248	44103:03-HP-B57	Toner Cartridge, HP CF283A (HP83A) LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	32		

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year						
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT		
272	44103103-HP-R34	TONER CART, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	5900.00	0.00			
273	44103103-HP-B46	TONER CART, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	4399.20	0.00			
274	44103103-SA-B06	TONER CART, SAMSUNG MLT-D101S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	3406.00	0.00			
275	44103103-SA-B07	TONER CART, SAMSUNG MLT-D103S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	2350.40	0.00			
276	44103103-SA-B08	TONER CART, SAMSUNG MLT-D104S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	2454.40	0.00			
277	44103103-SA-B09	TONER CART, SAMSUNG MLT-D105L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	3380.00	0.00			
278	44103103-SA-B14	TONER CART, Samsung MLT-D108S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	2875.58	0.00			
279	44103103-SA-B21	TONER CART, Samsung MLT-D203E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	7259.20	0.00			
280	44103103-SA-B18	TONER CART, Samsung MLT-D203L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	3458.00	0.00			
281	44103103-SA-B20	TONER CART, Samsung MLT-D203U, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	6442.80	0.00			
282	44103103-SA-B12	TONER CART, SAMSUNG MLT-D205E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	7321.14	0.00			
283	44103103-SA-B05	TONER CART, SAMSUNG MLT-D205L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	3962.24	0.00			
284	44103103-SA-B10	TONER CART, SAMSUNG SCX-D6555A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	4066.40	0.00			
285	44103103-BR-B15	TONER CART, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	6370.00	0.00			
286	44103103-CA-B00	TONER CART, CANON CRG 324 IT	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	13399.36	0.00			
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																											
287	45121517-DO-C02	DOCUMENT CAMERA, 8 MP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	23623.60	0.00			
288	45111609-MM-P01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	17472.00	0.00			
FLAG OR ACCESSORIES																											
289	55121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	284.84	0.00			
PRINTED PUBLICATIONS																											
290	55101524-RA-H01	HANDBOOK (RA 9184), 8th edition	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	37.21	0.00			
FIRE FIGHTING EQUIPMENT																											
291	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	1144.00	0.00			
292	46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	5613.25	0.00			
CONSUMER ELECTRONICS																											
293	52161535-DV-R01	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	6415.64	0.00			
FURNITURE AND FURNISHINGS																											
294	56101504-CM-B01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	303.68	0.00			
295	56101504-CM-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	301.60	0.00			
296	56101519-TM-S01	MONOBLOC TABLE, white	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	1235.52	0.00			
297	56101519-TM-S02	MONOBLOC TABLE, beige	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	1088.88	0.00			
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
298	60121413-CB-P01	CLEARBOOK, 20 Transparent pockets, A4	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	37.04	0.00			
299	60121413-CB-P02	CLEARBOOK, 20 Transparent pockets, Legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	38.41	0.00			
300	60121534-ER-P01	ERASER, plastic/rubber	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	4.37	0.00			
301	60121524-SP-G01	SIGN PEN, black	piece	3	3	2	8	162.08	3	3	2	8	162.08	3	3	2	8	162.08	3	2	2	7	141.82	31.00	20.26	628.06	
302	60121524-SP-G02	SIGN PEN, blue	piece	3	3	2	8	162.08	3	3	2	8	162.08	3	3	2	8	162.08	3	2	2	7	141.82	31.00	20.26	628.06	
303	60121524-SP-G03	SIGN PEN, red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0.00	20.26	0.00		
304	60121124-WR-P01	WRAPPING PAPER, kraft	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	154.84	0.00			
SOFTWARE																											
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00			
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00			
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00			
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00			
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00			
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00			
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00			
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00			
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00			
10	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00			
11	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00			
12	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00			
13	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00			
14	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00			
15	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00			
16	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00			
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
1	40101701-AC-W01	Air Conditioning Unit, Window Inverter Type		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00			
2	40101701-AC-S01	Air Conditioning Unit, Split Type		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00			
3	44111905-WB-N01	White Board		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00			
4	44111911-WB-D01	White Board, Digital		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00			
5	52161505-TV-S01	SMART Television		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00			
6	52161520-MC-M01	Microphone		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00			
7	52161512-SP-K01	Sneakers		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00			
8	32101514-AM-P01	Amplifier		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00			
9	52161517-EQ-E01	Equalizer		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00			
10	46171615-HD-C01	HD Camera		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00			
11	45121504-DS-C01	DSLR Camera		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00			
12	45121516-VH-C01	HD Video Camera		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0									

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year			
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4
23 45111601-WP-P01 Wireless Pointing Device / Laser Pointer		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
24 81112306-MF-P01 Multi Function PRINTER		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
25 39121011-UP-S01 UNINTERRUPTIBLE POWER SUPPLY (UPS)		0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	3,800.00	0	0	0	0	0.00	1.00	3,800.00
26 43191501-MP-001 Mobile Phone		1	0	0	1	8,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	8,000.00
27 43211711-SC-D01 Scanner, Colored, Double sided, feeder type		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
28 53121601-GB-001 GO BAG, for disaster relief, rescue operations		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
29 60104701-SP-001 Solar Panel		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
30 46161604-LV-L01 Life Vest / Life Jacket (for emergency purposes / emergency preparedness / for disaster relief / rescue operations)		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
31 26111607-CC-S01 Charge Controller and DC Inverter for Solar Panel		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
32 46181502-BF-V01 Bullet proof vest		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
33 25172502-WW-001 Wheels, (type of vehicle)		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
34 40161513-FF-001 Fuel Filters		1	0	0	1	1,150.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	1,150.00
35 48101710-DW-F01 Drinking Water/ Fountain		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
36 26111729-AB-001 Auto Battery		1	0	0	1	10,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	10,000.00
ARCH FILE FOLDER (A4 SIDE CLIP)	piece	1	0	0	1	144.00	1	0	0	1	144.00	1	0	0	1	144.00	1	0	0	1	144.00	4.00	576.00
ARCH FILE FOLDER (A4 TOP CLIP)	piece	1	0	0	1	144.00	0	0	0	0	0.00	1	0	0	1	144.00	0	0	0	0	0.00	2.00	288.00
ARCH FILE FOLDER 3" (TOP CLIP, LONG)	piece	1	0	1	2	288.00	1	0	1	2	288.00	1	0	1	2	288.00	1	0	0	1	144.00	7.00	1,008.00
ARCH FILE FOLDER (TOP CLIP, LONG)	piece	1	0	1	2	288.00	1	0	1	2	288.00	1	0	1	2	288.00	1	0	0	1	144.00	7.00	1,008.00
BOND PAPER, MULTI-PURPOSE, 20 SUBS. (A3)	ream	2	2	2	6	3,024.00	2	2	2	6	3,024.00	2	2	2	6	3,024.00	2	2	2	6	3,024.00	24.00	12,096.00
BOND PAPER, MULTI-PURPOSE, 20 SUBS. (SHORT)	ream	1	0	0	1	218.00	1	0	0	1	218.00	1	0	0	1	218.00	0	0	0	0	0.00	3.00	654.00
CARTOLINA, 180GSM, 2-3PCS PER COLOR (BLACK, GREEN, YELLOW, BLUE)	set	1	0	1	3	60.00	1	1	0	2	40.00	1	1	0	2	40.00	1	1	1	3	60.00	10.00	200.00
CLEAR PVC FOR BINDING (A4 SIZE)/100/pack	pack	1	0	1	2	500.00	0	0	0	0	0.00	1	0	1	2	500.00	1	0	0	1	250.00	5.00	1,250.00
ENVELOPE (BROWN, LONG)	piece	9	8	8	25	75.00	9	8	8	25	75.00	9	8	8	25	75.00	9	8	8	25	75.00	100.00	300.00
FOLDER EXPANDING (LONG, BLUE)	piece	2	2	1	5	180.00	2	2	1	5	180.00	2	2	1	5	180.00	2	2	1	5	180.00	20.00	720.00
FOLDER EXPANDING (LONG, RED)	piece	2	1	1	4	144.00	1	1	1	3	108.00	1	1	1	3	108.00	1	1	1	3	108.00	13.00	360.00
FOLDER EXPANDING (LONG, VIOLET)	piece	1	1	1	3	108.00	1	1	0	2	72.00	1	1	0	2	72.00	1	1	1	3	108.00	10.00	360.00
GESTETNER MP 2501L TONER (BLACK)	piece	1	0	0	1	3,252.00	1	0	0	1	3,252.00	1	0	0	1	3,252.00	1	0	0	1	3,252.00	4.00	13,008.00
GESTETNER MP 2501L DEVELOPER	piece	1	0	0	1	4,986.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	4,986.00
GESTETNER MP 2501L DRUMS	piece	1	0	0	1	8,703.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	8,703.00
CLEANING BLADE FOR GESTETNER MP 2501L	piece	1	0	0	1	834.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	834.00
GESTETNER PHOTOCOPIER TONER FOR MP2014 (BLACK)	piece	1	0	0	1	2,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	2,000.00
POST-IT STICKER, 3/4" ASSORTED COLORS (pad)	pack	1	1	1	3	108.00	1	1	0	2	72.00	1	1	0	2	72.00	1	1	1	3	108.00	10.00	360.00
POST-IT STICKER, ARROW (100/PAD) 40X15MM ASSORTED (pad)	pack	1	1	0	2	180.00	1	1	0	2	180.00	1	1	0	2	180.00	1	0	0	1	90.00	7.00	630.00
POST-IT STICKER, ARROW SIGN HERE (100/PAD) 40X15MM ASSORTED (pad)	pack	1	0	0	1	90.00	1	0	0	1	90.00	1	0	0	1	90.00	1	0	0	1	90.00	4.00	360.00
RINGS FOR RING BINDER 1/2"	piece	2	1	1	4	76.00	2	1	1	4	76.00	2	1	1	4	76.00	2	1	0	3	57.00	15.00	285.00
STICKER PAPER (10S / PACK)	pack	2	2	1	5	225.00	2	1	1	4	180.00	2	2	1	5	225.00	2	1	1	4	180.00	18.00	610.00
Diesel Engine Oil (SAE 40)	piece	2	2	2	6	750.00	2	2	2	6	750.00	2	2	2	6	750.00	2	2	2	6	750.00	24.00	1,800.00
Fuel/Water Separator (Filter) (BF 1280)	piece	1	0	0	1	1,300.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	1,300.00
Oil Filter (BT339)	piece	1	0	0	1	1,100.00	0	0	0	0	0.00	1	0	0	1	1,100.00	0	0	0	0	0.00	2.00	2,200.00
Pail Large	piece	1	1	0	2	490.00	1	0	0	1	245.00	1	1	0	2	490.00	1	0	0	1	245.00	6.00	2,450.00
Rubber Gloves	pair	1	1	1	3	330.00	1	1	1	3	330.00	1	1	1	3	330.00	1	1	1	3	330.00	12.00	1,320.00
Scrub Sponge 100mmx75mmx30mm	piece	1	0	0	1	350.00	0	0	0	0	0.00	1	0	0	1	350.00	0	0	0	0	0.00	2.00	700.00
Toilet Deodorizer 100g	piece	4	3	3	10	730.00	4	3	3	10	730.00	4	3	3	10	730.00	4	3	3	10	730.00	40.00	2,920.00
EPSON PRINTER INK FOR L1455 BLACK 774	bottle	1	1	0	2	840.00	1	1	0	2	840.00	1	1	0	2	840.00	1	0	0	1	420.00	7.00	2,940.00
EPSON PRINTER INK FOR L1455 YELLOW 664	bottle	1	0	0	1	420.00	1	0	0	1	420.00	1	0	0	1	420.00	0	0	0	0	0.00	3.00	1,260.00
EPSON PRINTER INK FOR L1455 CYAN 664	bottle	1	0	0	1	420.00	1	0	0	1	420.00	1	0	0	1	420.00	0	0	0	0	0.00	3.00	1,260.00
EPSON PRINTER INK FOR L1455 MAGENTA 664	bottle	1	0	0	1	420.00	1	0	0	1	420.00	1	0	0	1	420.00	0	0	0	0	0.00	3.00	1,260.00
EPSON PRINTER INK FOR L3110 70 ML (BLACK)	bottle	1	1	0	2	672.00	1	1	0	2	672.00	1	1	0	2	672.00	1	1	1	3	1,008.00	9.00	3,360.00
EPSON PRINTER INK FOR L3110 70 ML (YELLOW)	bottle	1	0	0	1	336.00	1	0	0	1	336.00	1	0	0	1	336.00	0	0	0	0	0.00	3.00	1,008.00
EPSON PRINTER INK FOR L3110 70 ML (CYAN)	bottle	1	0	0	1	336.00	1	0	0	1	336.00	1	0	0	1	336.00	0	0	0	0	0.00	3.00	1,008.00
EPSON PRINTER INK FOR L3110 70 ML (MAGENTA)	bottle	1	0	0	1	336.00	1	0	0	1	336.00	1	0	0	1	336.00	0	0	0	0	0.00	3.00	1,008.00
EPSON PRINTER INK FOR L4160 70 ML (BLACK)	bottle	3	3	2	8	2,320.00	3	2	2	7	2,030.00	3	3	2	8	2,320.00	3	2	2	7	2,030.00	30.00	8,700.00
EPSON PRINTER INK FOR L4160 70 ML (YELLOW)	bottle	1	1	1	3	870.00	1	1	1	3	870.00	1	1	1	3	870.00	1	1	1	3	870.00	12.00	4,800.00
EPSON PRINTER INK FOR L4160 70 ML (CYAN)	bottle	1	1	1	3	870.00	1	1	1	3	870.00	1	1	1	3	870.00	1	1	1	3	870.00	12.00	4,800.00
EPSON PRINTER INK FOR L4160 70 ML (MAGENTA)	bottle	1	1	1	3	870.00	1	1	1	3	870.00	1	1	1	3	870.00	1	1	1	3	870.00	12.00	4,800.00
EPSON PRINTER INK FOR L4160 127 ML (BLACK) 001	bottle	2	2	1	5	3,225.00	2	1	1	4	2,580.00	2	2	1	5	3,225.00	2	1	1	4	2,580.00	18.00	6,660.00
EPSON PRINTER INK FOR L4160 70 ML (CYAN) 001	bottle	1	1	1	3	1,224.00	1	1	0	2	816.00	1	1	0	2	816.00	1	1	0	2	816.00	9.00	3,672.00
EPSON PRINTER INK FOR L4160 70 ML (MAGENTA) 001	bottle	1	1	1	3	1,224.00	1	1	0	2	816.00	1	1	0	2	816.00	1	1	0	2	816.00	9.00	3,672.00
EPSON PRINTER INK FOR L4160 70ML (YELLOW) 001	bottle	1	1	1	3	1,224.00	1	1	0	2	816.00	1	1	0	2	816.00	1	1	0	2	816.00	9.00	3,672.00
EPSON PRINTER INK FOR L5190 65ML (BLACK) 003	bottle	1	1	0	2	720.00	1	0	0	1	360.00	1	0	0	1	360.00	1	0	0	1	360.00	5.00	1,800.00
EPSON PRINTER INK FOR L5190 65ML (YELLOW)003	bottle	1	0	0	1	360.00	0	0	0	0	0.00	1	0	0	1	360.00	0	0	0	0	0.00	2.00	720.00
EPSON PRINTER INK FOR L5190 65ML (CYAN)003	bottle	1	0	0	1</																		

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
EPSON PRINTER INK FOR L6190 70ML (YELLOW) 001	bottle	1	0	0	1	396.00	0	0	0	0	0.00	1	0	0	1	396.00	0	0	0	0	0.00	2.00	396.00	792.00
N-95 Mask/Respirators/box	box	4	3	3	10	5,000.00	4	3	3	10	5,000.00	4	3	3	10	5,000.00	4	3	3	10	5,000.00	40.00	500.00	20000.00
Face mask - 50pcs/box	box	3	3	3	9	1,350.00	3	3	3	9	1,350.00	3	3	3	9	1,350.00	3	3	2	8	1,200.00	35.00	150.00	5250.00
1000mL Ehtyl Alcohol, AR	piece	1	0	0	1	14,850.00	1	0	0	1	14,850.00	1	0	0	1	14,850.00	1	0	0	1	14,850.00	4.00	14850.00	59400.00
Water Dispenser	piece	1	0	0	1	7500.00	1	0	0	1	7500.00	1	1	0	2	15,000.00	1	0	0	1	7,500.00	5.00	7500.00	37500.00
A. TOTAL																						P		453,716.94
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																						P		45,371.69
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (if applicable)																						P		-
D. GRAND TOTAL (A + B + C)																						P		499,088.63
E. APPROVED BUDGET BY THE AGENCY HEAD																						P		499,088.63

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

W.D. Ferrera
 JEYQUEE S. FERRERA
 Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available: Approved by:

M.F. Famatiga
 IVY MAY F. FAMATIGA / MARIGEN F. FRONDA
 Accountant / Budget Officer

E.G. Albaracin
 EDWARD G. ALBARACIN
 Head of Office/Agency

Date Prepared: AUGUST 20, 2021