



PURCHASE ORDER
PHILIPPINE SCIENCE HIGH SCHOOL-MIMAROPA REGION CAMPUS
 Entity Name

Supplier :	KEILA'S VARIETY STORE	PO. No.:	2024-06-PO044
Address :	Liwayway, Odiongan, Romblon	Date:	20-Jun-24
TIN :	423-603-159-002	Mode of Procurement:	SVP

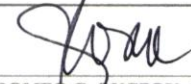
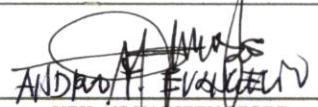
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	PSHS-MRC, Rizal, Odiongan, Romblon	Delivery Term:	none
Date of Delivery:	Delivery will be within Twenty (20) calendar days upon receipt of Purchase Order (PO)	Payment Term:	15 Days upon completion of delivery/service

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
Lot 1		***Supply and Delivery***			
0	pc	SCOTCH TAPE, 1"	34	P 30.00	P 1,020.00
	pc	SCOTCH TAPE, 2"	5	P 55.00	P 275.00
	pc	MASKING TAPE 1"	10	P 30.00	P 300.00
	pc	MASKING TAPE 2"	1	P 60.00	P 60.00
	pc	PACKAGING TAPE 2"	10	P 40.00	P 400.00
	pc	DOUBLE-ADHESIVE TAPE 1/2"	3	P 20.00	P 60.00
	pc	DOUBLE-ADHESIVE TAPE 1"	13	P 40.00	P 520.00
	pc	DUCT TAPE 2"	4	P 90.00	P 360.00
	pc	ELECTRICAL TAPE (MEDIUM)	1	P 160.00	P 160.00
	pc	GLUE - 130 GRAMS / 118 ML (BIG)	8	P 60.00	P 480.00
	pc	GLUE STICK	3	P 4.00	P 12.00
	pc	DUSTING BRUSH 12"	1	P 80.00	P 80.00
	pack	SUPER HEAVY DUTY AA BATTERY 2'S	33	P 80.00	P 2,640.00
	pack	SUPER HEAVY DUTY AAA BATTERY 4'S	36	P 95.00	P 3,420.00
	pc	FOLDER (WHITE, LONG, THICK)	332	P 8.00	P 2,656.00
	pc	FOLDER EXPANDING (LONG)	32	P 30.00	P 960.00
	pc	Arch File Folder Long Top Clip	5	P 140.00	P 700.00
	pc	ARCH FILE FOLDER A4 TOP CLIP	12	P 140.00	P 1,680.00
	pc	ENVELOPE (BROWN, SHORT)	17	P 2.50	P 42.50
	pc	ENVELOPE (BROWN, LONG)	108	P 3.50	P 378.00
	pc	ENVELOPE (EXPANDING W/ CORD, LONG)	27	P 20.00	P 540.00
	pc	RINGS FOR RING BINDER 1/2"	2	P 20.00	P 40.00
	pc	CARTOLINA, 180GSM, 2PCS PER COLOR (BLACK, GREEN, YELLOW, BLUE AND WHITE)	10	P 12.00	P 120.00
	box	PAPER CLIP 2 1/2" (MEDIUM)	3	P 15.00	P 45.00
	box	PAPER CLIP 2 1/2" (LARGE)	4	P 25.00	P 100.00
	box	BINDER CLIP (SMALL)	18	P 20.00	P 360.00
	box	PAPER FASTENER, PLASTIC COATED, 50S/BOX	7	P 45.00	P 315.00
	box	PUSH PINS - 50'S	2	P 20.00	P 40.00
	pc	SCISSORS, MEDIUM SIZE (HEAVY DUTY)	3	P 60.00	P 180.00
	pc	PUNCHER	3	P 185.00	P 555.00
	box	STAPLER WITH REMOVER (HEAVY DUTY)	1	P 190.00	P 190.00
	box	STAPLE WIRE # 35	11	P 40.00	P 440.00
	pc	TAPE DISPENSER, TABLE TOP (1")	1	P 175.00	P 175.00
	pc	SCOTCH TAPE DISPENSER, WITH TAPE CUTTER/CARTON SEALER AND MANUAL SEALING DEVICE (ANY COLOR, 2")	1	P 95.00	P 95.00
***Continued to next page					

(Sub-Total Amount in Words:) **NINETEEN THOUSAND THREE HUNDRED Ninety EIGHT PESOS AND 50/100 ONLY** P 19,398.50

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1 / 10) of one percent for every day of delay shall be imposed on the undelivered item (s).

Conforme:
 Very truly yours,

ROMEO C. ONGPOY, JR.
 Campus Director

KEILA'S VARIETY STORE
 Signature over Printed Name of Supplier
 6/25/24
 Date

Fund Cluster: 161
 Funds Available: P 47,088.50
 ORS / BRS No.: 02-101101-2024-06-00391
 Date of ORS / BRS No.: JUN 20 2024
 Amount: P 47,088.50
MELONIE M. FAJARILLO
 Accountant



PURCHASE ORDER

PHILIPPINE SCIENCE HIGH SCHOOL-MIMAROPA REGION CAMPUS

Entity Name

Supplier :	KEILA'S VARIETY STORE	PO. No.:	2024-06-PO044
Address :	Liwayway, Odiongan, Romblon	Date:	20-Jun-24
TIN :	423-603-159-002	Mode of Procurement:	SVP


Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:

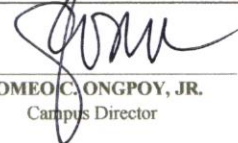
Place of Delivery:	PSHS-MRC, Rizal, Odiongan, Romblon	Delivery Term:	none
Date of Delivery:	Delivery will be within Twenty (20) calendar days upon receipt of Purchase Order (PO)	Payment Term:	15 Days upon completion of delivery/service


Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
Forwarded balance					₱ 19,398.50
	pc	CALCULATOR 12 DIGITS	2	₱ 600.00	₱ 1,200.00
	pc	RULER (TRANSPARENT; 12in	2	₱ 8.00	₱ 16.00
	pc	STAMP PAD (BLUE)	1	₱ 70.00	₱ 70.00
	pc	STAMP PAD - 3 1/4 X 4 3/4 (VIOLET, INKED #1)	3	₱ 70.00	₱ 210.00
	pc	STAMP PAD INK, VIOLET, 24ML (REFILL)	4	₱ 26.00	₱ 104.00
	pc	DATE STAMP (SELF-INKING)/PC	4	₱ 480.00	₱ 1,920.00
	box	FILE TABS (PLASTIC/TRANSPARENT)	3	₱ 45.00	₱ 135.00
	pc	CLIPBOARD (PLASTIC, LONG)	1	₱ 150.00	₱ 150.00
	pc	NYLON CORD (ACCOUNTING)	3	₱ 100.00	₱ 300.00
	pc	MAGAZINE FILE CARTON (BLACK)	10	₱ 200.00	₱ 2,000.00
	pack	PHOTO PAPER 210 GSM (A4, 20S / PACK)	3	₱ 110.00	₱ 330.00
	pack	STICKER PAPER (10S / PACK)	52	₱ 45.00	₱ 2,340.00
	pack	SPECIALTY BOARD (VELLUM), 8 1/2X13, WHITE, 10/PACK, 200 GSM	21	₱ 50.00	₱ 1,050.00
	pack	SPECIALTY BOARD (VELLUM), 8 1/4X11 3/4(A4), WHITE, 10/PACK, 200 GSM	27	₱ 50.00	₱ 1,350.00
	pack	SPECIAL PAPER FOR PRINTING OF CERTIFICATES (GUEST SPEAKER), CREAM, 10/PACK	5	₱ 60.00	₱ 300.00
	set	STICKY NOTES/SET	7	₱ 40.00	₱ 280.00
	pack	POST-IT STICKER, 3/4" ASSORTED COLORS	11	₱ 30.00	₱ 330.00
	pack	POST-IT STICKER, ARROW (100/PAD) 40X15MM ASSORTED	12	₱ 50.00	₱ 600.00
	pack	POST-IT STICKER, ARROW SIGN HERE (100/PAD) 40X15MM ASSORTED	20	₱ 50.00	₱ 1,000.00
	pc	NOTEPAD	2	₱ 70.00	₱ 140.00
	box	PENCIL, LEAD W/ ERASER, 1 DOZEN/BOX	1	₱ 100.00	₱ 100.00
	box	REGULAR BALLPEN (BLACK)	12	₱ 90.00	₱ 1,080.00
	box	REGULAR BALLPEN (BLUE)	1	₱ 90.00	₱ 90.00
	box	REGULAR BALLPEN (RED)	1	₱ 90.00	₱ 90.00
	box	Ballpen Gel (0.3 MM) BLACK	3	₱ 340.00	₱ 1,020.00
	box	SIGN PEN (GEL), 0.5 MM BLACK	8	₱ 340.00	₱ 2,720.00
	box	SIGN PEN (GEL), 0.5 MM BLUE	5	₱ 340.00	₱ 1,700.00
	box	WHITEBOARD MARKER (BLACK) 12 PCS / BOX	1	₱ 700.00	₱ 700.00
	box	WHITEBOARD MARKER REFILL (BLACK)	5	₱ 120.00	₱ 600.00
	box	FLOURESCENT MARKER (SPECIFY COLOR)	3	₱ 580.00	₱ 1,740.00
	pc	SCISSORS, LARGE SIZE (HEAVY DUTY)	1	₱ 150.00	₱ 150.00
	pc	HEAVY DUTY STAPLE WIRE REMOVER PLIER TYPE	1	₱ 95.00	₱ 95.00
	pc	GUN TACKER STAPLE WIRE 10X8MM HIGH QUALITY 2,400PCS/SFL	1	₱ 500.00	₱ 500.00
	reams	BOND PAPER, MULTI-PURPOSE, 100 GSM, (LEGAL) 500 shets	6	₱ 400.00	₱ 2,400.00
	pack	Plastic Comb Binder Rings Spines A4 size, 6mm, 20pcs/pack	2	₱ 160.00	₱ 320.00
	pack	Plastic Comb Binder Rings Spines A4 size, 8mm, 20pcs/pack	2	₱ 180.00	₱ 360.00
	pack	Plastic Comb Binder Rings Spines A4 size, 10mm, 20pcs/pack	1	₱ 200.00	₱ 200.00
Nothing follows					

(Sub-Total Amount in Words)	FORTY SEVEN THOUSAND EIGHTY EIGHT PESOS AND 50/100 ONLY	₱	47,088.50
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In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1 / 10) of one percent for every day of delay shall be imposed on the undelivered item (s).

Conforme: 
ADDY T. EVANGELISTA
 KEILA'S VARIETY STORE
 Signature over Printed Name of Supplier
 Date: 6/27/24

Very truly yours, 
ROMEO C. ONGPOY, JR.
 Campus Director

Fund Cluster:	<u>01</u>	ORS / BRS No.:	<u>02-10101-2024-06-00306</u>
Funds Available:	<u>₱ 47,088.50</u>	Date of ORS / BRS No.:	<u>JUN 20 2024</u>
		Amount:	<u>₱ 47,088.50</u>
MELONIE M. FAJARILLO Accountant			