



Project: **SUPPLY AND DELIVERY OF PSHS - MRC's ADDITIONAL TOKENS FOR NCE CAMPAIGN 2019**

The PHILIPPINE SCIENCE HIGH SCHOOL - MIMAROPA REGION CAMPUS (PSHS-MRC) intends to apply the sum of **ONE HUNDRED NINE THOUSAND SEVEN HUNDRED FIFTY PESOS (Php 109,750.00)** being the Approved Budget for the Contract (ABC) to pay for the contract for the Project: **SUPPLY AND DELIVERY OF PSHS - MRC's ADDITIONAL TOKENS FOR NCE CAMPAIGN 2019**

1. The PSHS-MRC now invites qualified suppliers/manufacturers/dealers to submit price quotations for the above item with the following specifications:
 - 1.1 Please see attached request for quotation form.

PSHS - MRC's ADDITIONAL TOKENS FOR NCE CAMPAIGN 2019

Lot 1 - 113 pcs Wall Clock with PSHS-MRC Print	ABC: Php 39,550.00
Lot 2 - 585 pcs PSHS-MRC Eco Notebook	ABC: Php 70,200.00

2. Procurement will be conducted through one of the Alternative Modes of Procurement which is "Small Value Procurement" specified under RA 9184, and its Revised IRR, otherwise known as the "Government Procurement Reform Act".

3. Eligibility Requirements for Small Value Procurement are:
 - a.) Certificate of Registration
 - b.) Updated Mayor's Permit
 - c.) Updated DTI / SEC Registration
 - d.) Updated Quarterly Income Tax Return / Tax Clearance
 - e.) PhilGEPs Certificate of Membership / Registration or Snapshot of Registered Account in PhilGEPs
 - f.) Notarized Omnibus Sworn Statement
 - g.) Landbank Passbook Account and Snapshot of Account in Landbank System for Payment Purposes
| Alternative is through Check Payment if Supplier has no Landbank Account
 - h.) Filled out Supplier's Information Sheet

4. Interested suppliers may obtain the Request for Quotation (RFQ) Form from the Finance and Administrative Division (FAD), PSHS-MRC c/o Mr. ELIAZAR M. FIRMALO, (0933-337-2203 (Sun), 0995-652-8136 (Globe) / bacsec@mrc.pshs.edu.ph on **June 24-27, 2019 from 8:00am – 5:00pm** without cost.

5. The deadline for submission of duly accomplished RFQ Form (Open or Sealed) is on **June 27, 2019, 5:00 pm**. Suppliers are not required to attend the Opening of Quotations.

6. The winning supplier will be notified in writing or by phone or otherwise by the Head of the Procuring Entity (HOPE) subject to the provisions of RA 9184 and its Revised IRR.

7. The PSHS-MRC reserves the right to accept or reject any price offer, and to annul the procurement process and reject all offers at any time prior to contract award, without thereby incurring any liability to the affected supplier or suppliers.


MERIAM F. FALLAR
Administrative Officer V
BAC Chairperson



Republic of the Philippines
 Department of Science and Technology
PHILIPPINE SCIENCE HIGH SCHOOL - MIMAROPA REGION CAMPUS
 Brgy. Rizal, Odiongan, Romblon

REQUEST FOR QUOTATION

Quotation No.:
Date:

2019-06-PR079
20-Jun-19

GENTLEMEN:

May we request for quotation on materials enumerated hereunder. If you are interested and in a position to furnish the same, we shall be glad to have your best prices.

DELIVERY WITHIN 5 WORKING DAYS UPON RECEIPT OF APPROVED PURCHASE ORDER (P.O)

In case of failure to make the full delivery / completion within the time specified as offered / required, the Supplier / Contractor shall be liable for liquidated damages / penalty of one-tenth (1/10) of one percent (1%) of the Contract Price per calendar day of delay minus the value of the delivered / completed portion (s) of the approved P.O. / Contract.

ITEM #	QTY	UNIT	ITEM / DESCRIPTION	UNIT COST	TOTAL COST
<i>PRICES MUST BE TAX (VAT) INCLUSIVE</i>					
LOT 1	113	pc	Wall Clock with PSHS-MRC Print		
			Description:		
			Circular/Square-shaped		
			Can be attached to a wall		
			(See attached photo reference)		
LOT 2	585	pc	PSHS-MRC Eco Notebook		
			Description:		
			Size: 5 in x 7 in		
			Spring-bound, 80 Lvs. Book 60 GSM		
			Printed logo of the campus in front cover		
			With accompanying Eco-Pen and Post-Its of various colors		
			School-related information at the back cover		
			(See attached photo reference)		
			NOTHING FOLLOWS		
			TOTAL		

DELIVERY TERM:

DELIVERY TIME: DELIVERY WITHIN 5 WORKING DAYS UPON RECEIPT OF APPROVED PURCHASE ORDER (P.O)

PAYMENT TERM: 30 Calendar Days Upon Receipt of Purchase Order (PO)

Very Truly Yours,


ELIAZAR M. FIRMALO
 A. O. (III) - Supply Officer II
 Mob. No.: 0933-3372203(Sun)
 Email: bacsec@mrc.pshs.edu.ph

PRICES IN THE ABOVE OFFER ARE CERTIFIED TRUE AND CORRECT:

Authorized Company Representative: _____
 (Signature over Printed Name)

Company Name: _____

Address: _____

Mobile No., Tel. No.: _____

T.I.N.: _____

IMPORTANT

1. Prices must be typewritten in ink clearly.
2. If offering a substitute / equivalent , specify brand name and make

ITEMS for PURCHASE REQUEST

PSHS-MRC Wall Clock

Description: Circular/Square-shaped, with PSHS-MRC logo and other details on print.



PSHS-MRC Notebook with Pen and File Tabs (Token for School Head)

Description: Spring Bound, 80 leaves, with accompanying eco-pen and file tabs

