



PHILIPPINE SCIENCE HIGH SCHOOL
MIMAROPA REGION CAMPUS

REQUEST FOR QUOTATION
FORM AND NOTICE

Project: **SUPPLY & DELIVERY OF INSTRUCTIONAL MATERIALS (ASSORTED SUBJECTS)**

The PHILIPPINE SCIENCE HIGH SCHOOL - MIMAROPA REGION CAMPUS (PSHS-MRC) intends to apply the sum of **ONE HUNDRED FORTY-ONE THOUSAND FOUR HUNDRED FORTY-THREE PESOS (Php141,443.00)** being the Approved Budget for the Contract (ABC) to pay for the contract for the Project: **SUPPLY & DELIVERY OF INSTRUCTIONAL MATERIALS (ASSORTED SUBJECTS)**

1. The PSHS-MRC now invites qualified suppliers/manufacturers/dealers to submit price quotations for the above item with the following specifications: QZXCJVJ

1.1 Please see attached request for quotation form.

SUPPLY & DELIVERY OF INSTRUCTIONAL MATERIALS (ASSORTED SUBJECTS)

2. Procurement will be conducted through one of the Alternative Modes of Procurement which is "Small Value Procurement" specified under RA 9184, and its Revised IRR, otherwise known as the "Government Procurement Reform Act".

3. Eligibility Requirements for Small Value Procurement are:

- a.) Certificate of Registration
- b.) Updated Mayor's Permit
- c.) Updated DTI / SEC Registration
- d.) Updated Quarterly Income Tax Return / Tax Clearance
- e.) PhilGEPs Certificate of Membership / Registration or Snapshot of Registered Account in PhilGEPs
- f.) Notarized Omnibus Sworn Statement
- g.) Landbank Passbook Account and Snapshot of Account in Landbank System for Payment Purposes
- | Alternative is through Check Payment if Supplier has no Landbank Account
- h.) Filled out Supplier's Information Sheet
- i.) Warranty Certificate

4. Interested suppliers may obtain the Request for Quotation (RFQ) Form from the Finance and Administrative Division (FAD), PSHS-MRC c/o Mr. ELIAZAR M. FIRMALO, (0933-337-2203 / bacsec@mrc.pshs.edu.ph on **November 21-26, 2019** from 8:00am – 5:00pm without cost.

5. The deadline for submission of duly accomplished RFQ Form (Open or Sealed) is on **November 26, 2019**, 5:00 pm. Suppliers are not required to attend the Opening of Quotations.

6. The winning supplier will be notified in writing or by phone or otherwise by the Head of the Procuring Entity (HOPE) subject to the provisions of RA 9184 and its Revised IRR.

7. The PSHS-MRC reserves the right to accept or reject any price offer, and to annul the procurement process and reject all offers at any time prior to contract award, without thereby incurring any liability to the affected supplier or suppliers.

MERIAM F. FALLAR
Administrative Officer V
BAC Chairperson



REQUEST FOR QUOTATION

Quotation No.:

2019-11-PR144

Date:

20-Nov-19

GENTLEMEN:

May we request for quotation on materials enumerated hereunder. If you are interested and in a position to furnish the same, we shall be glad to have your best prices.

DELIVERY WITHIN 15 CALENDAR DAYS UPON RECEIPT OF APPROVED PURCHASE ORDER (PO).

In case of failure to make the full delivery / completion within the time specified as offered / required, the Supplier / Contractor shall be liable for liquidated damages / penalty of one-tenth (1/10) of one percent (1%) of the Contract Price per calendar day of delay minus the value of the delivered / completed portion (s) of the approved P.O. / Contract.

ITEM #	QTY	UNIT	ITEM / DESCRIPTION	UNIT COST	TOTAL COST
PRICES MUST BE TAX (VAT) INCLUSIVE					
Lot 1	6	pc	Grammar and composition in our Changing world #1		
	6	pc	Grammar and composition in our Changing world #2		
	6	pc	Grammar and composition in our Changing world #3		
	6	pc	Grammar and composition in our Changing world #4		
	60	pc	College English for Today 1 by Habana, Cinco		
	60	pc	College English for Today 2 by Habana, Cinco		
	60	pc	Bata, Bata Paano ka ginawa? ni Lualhati Bautista		
Lot 2	6	pc	Philippine Folk Literature: the Myths by Eugenio Damiana 2005/2018(latest)		
	6	pc	Likhaan Anthology of Philippine Literature in English from 1900 to the present by Abad G.H. 2002		
	60	pc	Dugo sa Bukang Liwayway ni Rogelio Sicat 2015		
Lot 3	60	pc	Luha ng Buwaya ni Amado V. Hernandez 2006		
	60	pc	Ang Tundo man may langit din ni Andres Cristobal Cruz		
Lot 4	1	pc	Batis: Sources in Philippine History		
	1	pc	Grammar Composition by Langan et.al. 2011		
Lot 5	6	pc	Pride and Prejudice		
	6	pc	Romeo and Juliet		
Lot 6	6	pc	The Great Gatsby		
	6	pc	Mythology by Hamilton		
	2	pc	National Geographic Kids Almanac 2019		
	2	pc	(National Geographic Kids) Science Almanac		
Lot 7	6	pc	Language in Literature 9 (K12 Ed.) [latest edition]		
Nothing Follows					
TOTAL					

DELIVERY TERM:

DELIVERY TIME: DELIVERY WITHIN 15 CALENDAR DAYS UPON RECEIPT OF APPROVED PURCHASE ORDER (PO).

PAYMENT TERM: 30 Calendar Days Upon Receipt of Purchase Order (PO)

Very Truly Yours,


ELIAZAR M. FIRMALO
A. O. III - Supply Officer II
Mob. No.: 0933-3372203(Sun)
Email: bacsec@mrc.pshs.edu.ph

PRICES IN THE ABOVE OFFER ARE CERTIFIED TRUE AND CORRECT:

Authorized Company

Representative:

(Signature over Printed Name)

Company Name:

Address:

Mobile No., Tel. No.:

T.I.N.:

IMPORTANT

- Prices must be typewritten in ink clearly.
- If offering a substitute / equivalent , specify brand name and make