



PHILIPPINE SCIENCE HIGH SCHOOL
MIMAROPA REGION CAMPUS

REQUEST FOR QUOTATION
FORM AND NOTICE

Project: **SUPPLY AND DELIVERY OF ADTECH SUPPLIES (ACRYLIC BOARD, MEDIUM DENSITY FIBER BOARD (MDF) & ECO SOLVENT INK)**

The PHILIPPINE SCIENCE HIGH SCHOOL - MIMAROPA REGION CAMPUS (PSHS-MRC) intends to apply the sum of **ONE HUNDRED SIXTY THOUSAND EIGHT HUNDRED EIGHTY PESOS (Php 160,880.00)** being the Approved Budget for the Contract (ABC) to pay for the contract for the Project: **SUPPLY AND DELIVERY OF ADTECH SUPPLIES (ACRYLIC BOARD, MEDIUM DENSITY FIBER BOARD (MDF) & ECO SOLVENT INK)**

1. The PSHS-MRC now invites qualified suppliers/manufacturers/dealers to submit price quotations for the above item with the following specifications:

1.1 Please see attached request for quotation form.

SUPPLY AND DELIVERY OF ADTECH SUPPLIES (ACRYLIC BOARD, MEDIUM DENSITY FIBER BOARD (MDF) & ECO SOLVENT INK)

Lot 1 - Acrylic Board	ABC: Php 120,000.00
Lot 2 - Medium Density Fiber Board (MDF)	ABC: Php 14, 000.00
Lot 3 - Eco Solvent Ink	ABC: Php <u>26, 880.00</u>
TOTAL ABC: Php 160, 880.00	

2. Procurement will be conducted through one of the Alternative Modes of Procurement which is "Small Value Procurement" specified under RA 9184, and its Revised IRR, otherwise known as the "Government Procurement Reform Act".

3. Eligibility Requirements for Small Value Procurement are:

- a.) Certificate of Registration
- b.) Updated Mayor's Permit
- c.) Updated DTI / SEC Registration
- d.) Updated Quarterly Income Tax Return / Tax Clearance
- e.) PhilGEPs Certificate of Membership / Registration or Snapshot of Registered Account in PhilGEPs
- f.) Notarized Omnibus Sworn Statement
- g.) Landbank Passbook Account and Snapshot of Account in Landbank System for Payment Purposes
| Alternative is through Check Payment if Supplier has no Landbank Account
- h.) Filled out Supplier's Information Sheet
- i.) Warranty Certificate

4. Interested suppliers may obtain the Request for Quotation (RFQ) Form from the Finance and Administrative Division (FAD), PSHS-MRC c/o Mr. ELIAZAR M. FIRMALO, (0933-337-2203 / bacsec@mrc.pshs.edu.ph) on **December 16 - 19, 2019** from 8:00am – 5:00pm without cost.

5. The deadline for submission of duly accomplished RFQ Form (Open or Sealed) is on **December 19, 2019, 5:00 pm**. Suppliers are not required to attend the Opening of Quotations.

6. The winning supplier will be notified in writing or by phone or otherwise by the Head of the Procuring Entity (HOPE) subject to the provisions of RA 9184 and its Revised IRR.

7. The PSHS-MRC reserves the right to accept or reject any price offer, and to annul the procurement process and reject all offers at any time prior to contract award, without thereby incurring any liability to the affected supplier or suppliers.


MERIAM F. FALLAR
Administrative Officer V
BAC Chairperson



Republic of the Philippines
 Department of Science and Technology
PHILIPPINE SCIENCE HIGH SCHOOL - MIMAROPA REGION CAMPUS
 Brgy. Rizal, Odiongan, Romblon

REQUEST FOR QUOTATION

Quotation No.:

2019-12-PR153

Date:

11-Dec-19

GENTLEMEN:

May we request for quotation on materials enumerated hereunder. If you are interested and in a position to furnish the same, we shall be glad to have your best prices.

DELIVERY WITHIN 15 CALENDAR DAYS UPON RECEIPT OF APPROVED PURCHASE ORDER (P.O)

In case of failure to make the full delivery / completion within the time specified as offered / required, the Supplier / Contractor shall be liable for liquidated damages / penalty of one-tenth (1/10) of one percent (1%) of the Contract Price per calendar day of delay minus the value of the delivered / completed portion (s) of the approved P.O. / Contract.

ITEM #	QTY	UNIT	ITEM / DESCRIPTION	UNIT COST	TOTAL COST
PRICES MUST BE TAX (VAT) INCLUSIVE					
Lot 1	2	pcs	4x8 ft Acrylic Board (12mm) clear		
	2	pcs	4x8 ft Acrylic Board (3mm) black		
	2	pcs	4x8 ft Acrylic Board (3mm) clear		
	2	pcs	4x8 ft Acrylic Board (3mm) green		
	2	pcs	4x8 ft Acrylic Board (3mm) red		
	2	pcs	4x8 ft Acrylic Board (6mm) black		
	2	pcs	4x8 ft Acrylic Board (6mm) clear		
	2	pcs	4x8 ft Acrylic Board (6mm) green		
	2	pcs	4x8 ft Acrylic Board (6mm) red		
Lot 2	10	pcs	Medium Density Fiber Board (MDF) 3mm – 1.2x2.4m		
	10	pcs	Medium Density Fiber Board (MDF) 6mm – 1.2x2.4m		
Lot 3	2	Liter	Eco Solvent Ink Black (1L/Container)		
	2	Liter	Eco Solvent Ink Cyan (1L/Container)		
	2	Liter	Eco Solvent Ink Magenta (1L/Container)		
	2	Liter	Eco Solvent Ink Yellow (1L/Container)		
Nothing Follows					
				TOTAL	

DELIVERY TERM:

DELIVERY TIME: DELIVERY WITHIN 15 CALENDAR DAYS UPON RECEIPT OF APPROVED PURCHASE ORDER (P.O)

PAYMENT TERM: 30 Calendar Days Upon Receipt of Purchase Order (PO)

Very Truly Yours,


ELIAZAR M. FIRMALO
 A. O. III - Supply Officer II
 Mob. No.: 0933-3372203(Sun)
 Email: bacsec@mrc.pshs.edu.ph

Authorized Company
 Representative: _____

PRICES IN THE ABOVE OFFER ARE CERTIFIED TRUE AND CORRECT:

(Signature over Printed Name)

Company Name: _____

Address: _____

Mobile No., Tel. No.: _____

T.I.N.: _____

IMPORTANT

- Prices must be typewritten in ink clearly.
- If offering a substitute / equivalent, specify brand name and make