



PHILIPPINE SCIENCE HIGH SCHOOL
MIMAROPA REGION CAMPUS

REQUEST FOR QUOTATION
FORM AND NOTICE

Project:

TRANSPORTATION SERVICE FOR SCHOLARS

The PHILIPPINE SCIENCE HIGH SCHOOL - MIMAROPA REGION CAMPUS (PSHS-MRC) intends to apply the sum of **SIX HUNDRED EIGHTY-TWO THOUSAND FIVE HUNDRED PESOS (Php682,500.00)** being the Approved Budget for the Contract (ABC) to pay for the contract for the Project: **TRANSPORTATION SERVICE FOR SCHOLARS**

1. The PSHS-MRC now invites qualified suppliers/manufacturers/dealers to submit price quotations for the above item with the following specifications:

1.1 Please see attached request for quotation form.

TRANSPORTATION SERVICE FOR SCHOLARS

2. Procurement will be conducted through one of the Alternative Modes of Procurement which is "Small Value Procurement" specified under RA 9184, and its Revised IRR, otherwise known as the "Government Procurement Reform Act".

3. Eligibility Requirements for Small Value Procurement are:

- a.) Certificate of Registration
- b.) Updated Mayor's Permit
- c.) Updated DTI / SEC Registration
- d.) Updated Quarterly Income Tax Return / Tax Clearance
- e.) PhilGEPs Certificate of Membership / Registration or Snapshot of Registered Account in PhilGEPs
- f.) Notarized Omnibus Sworn Statement
- g.) Landbank Passbook Account and Snapshot of Account in Landbank System for Payment Purposes
| Alternative is through Check Payment if Supplier has no Landbank Account
- h.) Filled out Supplier's Information Sheet
- i.) Warranty Certificate

4. Interested suppliers may obtain the Request for Quotation (RFQ) Form from the Finance and Administrative Division (FAD), PSHS-MRC c/o Mr. ELIAZAR M. FIRMALO, (0933-337-2203 / bacsec@mrc.pshs.edu.ph on **December 19 - 23, 2019** from 8:00am – 5:00pm without cost.

5. The deadline for submission of duly accomplished RFQ Form (Open or Sealed) is on **December 23, 2019**, 5:00 pm. Suppliers are not required to attend the Opening of Quotations.

6. The winning supplier will be notified in writing or by phone or otherwise by the Head of the Procuring Entity (HOPE) subject to the provisions of RA 9184 and its Revised IRR.

7. The PSHS-MRC reserves the right to accept or reject any price offer, and to annul the procurement process and reject all offers at any time prior to contract award, without thereby incurring any liability to the affected supplier or suppliers.


MERIAM F. FALLAR
Administrative Officer V
BAC Chairperson



Republic of the Philippines
Department of Science and Technology
PHILIPPINE SCIENCE HIGH SCHOOL - MIMAROPA REGION CAMPUS
Brgy. Rizal, Odiongan, Romblon

REQUEST FOR QUOTATION

Quotation No.:

2019-12-PR159

Date:

17-Dec-19

GENTLEMEN:

May we request for quotation on materials enumerated hereunder. If you are interested and in a position to furnish the same, we shall be glad to have your best prices.

TRANSPORTATION SERVICES WILL BE ON JANUARY TO MAY 2020

In case of failure to make the full delivery / completion within the time specified as offered / required, the Supplier / Contractor shall be liable for liquidated damages / penalty of one-tenth (1/10) of one percent (1%) of the Contract Price per calendar day of delay minus the value of the delivered / completed portion (s) of the approved P.O. / Contract.

ITEM #	QTY	UNIT	ITEM / DESCRIPTION	UNIT COST	TOTAL COST
<i>PRICES MUST BE TAX (VAT) INCLUSIVE</i>					
Lot 1	105	Daily Rate	TRANSPORTATION SERVICE FOR SCHOLARS		
			Bus/Mini Bus: Vehicle Specs: Engine Displacement not exceeding 8500cc for diesel (bus) and 5000cc for diesel (mini bus) or Passenger Type Jeepney: Engine Displacement not exceeding 2000cc for gasoline and 3000cc for diesel		
			Route: Brgy. Dapawan to Brgy. Rizal, Odiongan, Romblon (Vice-Versa)		
			No. of Passengers: 130 scholars		
			Duration: January to May 2020 (5months)		
			Inclusive of Monthly Check-up, Maintenance & Repair (if applicable) of Vehicle: Break, Clutch, Engine & Etc.)		
			* Mechanic to be recommended by PSHS-MRC		
			* Report to be submitted by mechanic to PSHS-MRC Admin		
			Trips: 4 Trips per Day		
			Payment: Actual Trips		
			Contract: To follow with Purchase Order		
			Pls. Attach:		
			Certificate of Registration		
			Mayor's Permit		
			DTI Registration		
			Income Tax Return/Tax Clearance		
			PhilGEPS Certificate		
			All Supporting Documents of the Vehicle		
			All Supporting Documents of the Driver		
			Pls. Indicate:		
			Vehicle Brand and Model:		
			Engine Displacement:		
			Year Acquired:		
			Passenger Capacity:		
			Driver's Name:		
			Comments:		
			Note: Contract may end or may be terminated anytime upon notice		
			Nothing Follows		
			TOTAL		

DELIVERY TERM:

DELIVERY TIME: TRANSPORTATION SERVICES WILL BE ON JANUARY TO MAY 2020

PAYMENT TERM: 30 Calendar Days Upon Receipt of Purchase Order (PO)

Very Truly Yours,


ETAZAR M. FIRMALO
A. Q. III - Supply Officer II
Mob. No.: 0933-3372203(Sun)
Email: bacsec@mrc.pshs.edu.ph

PRICES IN THE ABOVE OFFER ARE CERTIFIED TRUE AND CORRECT:

Authorized Company
Representative:

(Signature over Printed Name)

Company Name:

Address:

Mobile No., Tel. No.:

T.I.N.:

IMPORTANT

- Prices must be typewritten in ink clearly.
- If offering a substitute / equivalent, specify brand name and make