

PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM		REQUEST FOR QUOTATION FORM & NOTICE (GOODS)	
Office/ Campus:	MIMAROPA REGION CAMPUS		
Address/ Contact Details:	BRGY. RIZAL, ODIONGAN, ROMBLON		

Quotation No.:	2022-04-QN024
Date :	May 2, 2022

Project: **Supply and Delivery of Janitorial Materials and Other Supplies**

The PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM - MIMAROPA REGION CAMPUS intends to apply the sum of SEVENTY TWO THOUSAND NINE HUNDRED TWENTY FOUR PESOS ONLY (**PhP72,924.00**) being the Approved Budget for the Contract (ABC) to pay for the contract for the Project: **Supply and Delivery of Janitorial Materials and Other Supplies**

TERMS OF REFERENCE:

1. The PSHS-MRC now invites qualified suppliers/manufacturers/dealers/service providers to submit price quotations for the above item with the following specifications:
 - 1.1 Please see attached request for quotation form.

Supply and Delivery of Janitorial Materials and Other Supplies
Lot 1 = PhP72,924.00
TOTAL = PhP72,924.00
2. Procurement will be conducted through one of the Alternative Modes of Procurement which is "Small Value Procurement" specified under RA 9184, and its Revised IRR, otherwise known as the "Government Procurement Reform Act".
3. Eligibility Requirements for Small Value Procurement are:
 - a.) Certificate of Registration
 - b.) Updated Mayor's Permit
 - c.) Updated DTI / SEC Registration
 - d.) Updated Quarterly Income Tax Return / Tax Clearance
 - e.) PhilGEPs Certificate of Membership / Registration or Snapshot of Registered Account in PhilGEPs
 - f.) Notarized Omnibus Sworn Statement
 - g.) Landbank Passbook Account and Snapshot of Account in Landbank System for Payment Purposes
| Alternative is through Check Payment if Supplier has no Landbank Account
 - h.) Filled out Supplier's Information Sheet
4. Interested suppliers may obtain the Request for Quotation (RFQ) Form from the Finance and Administrative Division (FAD), PSHS-MRC c/o Mr. JEYOUPEE S. FERRERA, 0912-691-3397 (TNT), 0975-703-0128 (TM) / bacsec@mrc.pshs.edu.ph on **May 03, 2022 to May 06, 2022** from **8:00am – 5:00pm** without cost.
5. The deadline for submission of duly accomplished RFQ Form (Open or Sealed) is on **May 06, 2022, 5:00 pm**. Suppliers are not required to attend the Opening of Quotations.
6. The winning supplier will be notified in writing or by phone or otherwise by the Head of the Procuring Entity (HOPE) subject to the provisions of RA 9184 and its Revised IRR.
7. The PSHS-MRC reserves the right to accept or reject any price offer, and to annul the procurement process and reject all offers at any time prior to contract award, without thereby incurring any liability to the affected supplier or suppliers.

JOANE C. DALISAY
BAC Chairperson

PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM

**REQUEST FOR QUOTATION FORM & NOTICE
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Office/ Campus: **MIMAROPA REGION CAMPUS**
 Address/ Contact Details: **Brgy. Rizal, Odiangan, Romblon**

Quotation No.: **2022-04-QN024**
 Date: **May 2, 2022**

GENTLEMEN:

May we request for quotation on materials enumerated hereunder. If you are interested and in a position to furnish the same, we shall be glad to have your best prices.

Delivery will be Within Twenty (20) calendar days upon Receipt of Purchase Order (PO).

In case of failure to make the full delivery/completion within the time specified as offered/required, the Supplier/Contractor shall be liable for liquidated damages/penalty of one-tenth (1/10) of one percent (1%) of the Contract Price per calendar day of delay minus the value of the delivered/completed portion(s) of the approved P.O./Contract.

Item #	QTY	UNIT	ITEM/DESCRIPTION	UNIT COST	TOTAL COST
PRICES MUST BE Tax (VAT) INCLUSIVE					
LOT 1	3	pc	4 Pockets with (YELLOW LINING) Janitorial Belt Bag/ Utility Belt Bag		
			Specifications:		
			*Size: 11 in. x 75 in.		
			*With large pocket for handheld tools		
			*Adjustable waitband		
			*Waterproof and washable		
	2	pc	Janitorial Cart with Vinyl Bag		
			Specifications:		
			Made out of sturdy and durable plastic material.		
			All-in-one storage for cleaning materials, like brooms, floor signage, mop squ		
			With waterproof 70 Liters Vinyl bag and isolation cover on top.		
			Dimension: 113.5 cm L x 51cm W x 98cm H		
	3	pc	Janitorial Cart Replacement Bag / 70L		
			Specifications:		
			*Waterproof		
			*Size: 44cm x 23cm x 76cm		
			*Material: Vinyl		
			*Frame material: metal		
	50	pc	Bath soap 85g		
	24	pc	Broom (Walis Tambo)		
	17	pc	Detergent Powder (2.2kg)		
	12	pc	Dishwashing Liquid 600ml		
	12	pc	Fabric Conditioner 1500ml		
	14	pc	Feather Duster		
	6	pc	Glass Squizzer for Cleaning		
	2	pc	Hand Brush		
	16	pc	Insect Repellant 250ML		
	6	pc	Mop Handle (wood)		
	10	pc	Organic Air Freshener (42grams)		
SUB- TOTAL					

Delivery Term : _____
 Delivery Time : **Delivery will be Within Twenty (20) calendar days upon Receipt of Purchase Order (PO).**
 Payment Term : **Fifteen (15) days upon completion of delivery/service**

Very truly yours,

**PRICES IN THE ABOVE OFFER ARE
CERTIFIED TRUE AND CORRECT:**

JEUQUEE S. FERRERA

A.O - III / Supply Officer II

Mob. No.: **0961-074-0071 / 0906-591-5253**

Email: **bacsec@mrc.pshs.edu.ph**

Telefax: _____

Authorized Company

Representative : _____

(Signature Over Printed Name)

IMPORTANT

- Prices must be typewritten in ink clearly.
- If offering a substitute/equivalent, specify the brand and make.

Company Name : _____

Address : _____

Telephone nos. : _____

T.I.N. : _____

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Item #	QTY	UNIT	ITEM/DESCRIPTION	UNIT COST	TOTAL COST
			<u>PRICES MUST BE Tax (VAT) INCLUSIVE</u>		
	6	pc	Pail Large Capacity: 16L Dimension: 11.5 in H x 12 in W		
	3	pc	Push Brush		
	12	pc	Rubber Gloves		
	23	pc	Rugs		
	2	pc	Scrub Sponge 100mmx75mmx30mm		
	6	pack	Tissue Paper Roll (2 ply) 10 rolls/pack		
	6	pc	Toilet Bowl Brush		
	26	pc	Toilet Bowl Cleaner (1000ml)		
	140	pc	Toilet Deodorizer 100g		
	6	set	Tornado Mop Set Specifications: *must include spinnable bucket and 360 rotatable mop *Bucket size: W25.5 x L45cm x H22 cm *made of stainless steel mop handle		
	24	pack	Trash Bag Cross tie/OXO Biodegradable los. Translucent Size: 18.5 x 18.5 x 40 x .0012 inches		
	1	pc	Trash Can w/ Wheel Big Heavy Duty/80L Material: Plastic Size: 72cm H x 45cm W x 57cm L		
			Nothing Follows		
			TOTAL		

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 Delivery Time : **Delivery will be Within Twenty (20) calendar days upon Receipt of Purchase Order (PO).**
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Very truly yours,



JEYUPEE S. FERRERA
 A.O - III / Supply Officer II

Mob. No.: 0961-074-0071 / 0906-591-5253

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Authorized Company
 Representative :

 (Signature Over Printed Name)

IMPORTANT

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- 2. If offering a substitute/equivalent, specify the brand and make.

Company Name : _____
 Address : _____
 Telephone nos. : _____
 T.I.N. : _____

Janitorial Cart with Vinyl Bag



Janitorial Cart Replacement Bag

4 Pockets with (YELLOW LINING) Janitorial Belt Bag/ Utility Belt Bag

