

PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM		REQUEST FOR QUOTATION FORM & NOTICE (GOODS)	
Office/ Campus:	MIMAROPA REGION CAMPUS		
Address/ Contact Details:	BRGY. RIZAL, ODIONGAN, ROMBLON		

Quotation No.:

2023-07-QN060

Date :

06-Jul-23

Project:

Supply and Delivery of Arm Chairs

The PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM - MIMAROPA REGION CAMPUS intends to apply the sum of ONE HUNDRED EIGHTY THOUSAND PESOS ONLY (**PhP180,000.00**) being the Approved Budget for the Contract (ABC) to pay for the contract for the Project: **Supply and Delivery of Arm Chairs**

TERMS OF REFERENCE:

1. The PSHS-MRC now invites qualified suppliers/manufacturers/dealers/service providers to submit price quotations for the above item with the following specifications:

1.1 Please see attached request for quotation form.

Supply and Delivery of Arm Chairs

Lot 1 = PhP180,000.00

TOTAL = PhP180,000.00

2. Procurement will be conducted through one of the Alternative Modes of Procurement which is "Small Value Procurement" specified under RA 9184, and its Revised IRR, otherwise known as the "Government Procurement Reform Act".

3. Eligibility Requirements for Small Value Procurement are:

- a.) Updated Mayor's Permit
- b.) Certificate of Registration
- c.) Updated DTI / SEC Registration
- d.) PhilGEPs Certificate of Membership / Registration or Snapshot of Registered Account in PhilGEPs
- e.) Omnibus Sworn Statement (OSS)
- f.) Landbank Passbook Account and Snapshot of Account in Landbank System for Payment Purposes
- | Alternative is through Check Payment if Supplier has no Landbank Account
- g.) Filled out Supplier's Information Sheet

4. Interested suppliers may obtain the Request for Quotation (RFQ) Form from the Finance and Administrative Division (FAD), PSHS-MRC c/o **Ms. IVY MAY F. FAMATIGA**, 0961-074-0071 (Smart), 0906-591-5253 (Globe) / bacsec@mrc.pshs.edu.ph on **July 07, 2023 to July 11, 2023 from 8:00am – 5:00pm** without cost.

5. The deadline for submission of duly accomplished RFQ Form (Open or Sealed) is on **July 11, 2023 5:00 pm**. Suppliers are not required to attend the Opening of Quotations.

6. The winning supplier will be notified in writing or by phone or otherwise by the Head of the Procuring Entity (HOPE) subject to the provisions of RA 9184 and its Revised IRR.

7. The PSHS-MRC reserves the right to accept or reject any price offer, and to annul the procurement process and reject all offers at any time prior to contract award, without thereby incurring any liability to the affected supplier or suppliers.


WOODRITZ P. RABINO
 BAC Chairperson

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SIR/MADAM:

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May we request for quotation on materials enumerated hereunder. If you are interested and in a position to furnish the same, we shall be glad to have your best prices.

Delivery will be within Twenty (20) calendar days upon receipt of Purchase Order (PO)

In case of failure to make the full delivery/completion within the time specified as offered/required, the Supplier/Contractor shall be liable for liquidated damages/penalty of one-tenth (1/10) of one percent (1%) of the Contract Price per calendar day of delay minus the value of the delivered/completed portion(s) of the approved P.O./Contract.

Item #	QTY	UNIT	ITEM/DESCRIPTION	UNIT COST	TOTAL COST
			<u>PRICES MUST BE Tax (VAT) INCLUSIVE</u>		
			Supply and Delivery		
Lot 1	100	piece	Arm Chairs		
			Specifications:		
			Material:		
			*Virgin Polypropylene PP		
			Color:		
			*Gray		
			Orientation:		
			*Right hand use		
			Other specifications:		
			Seat height - 380 mm		
			Seat depth - 403 mm		
			Seat width - 370 mm		
			Writing board height - 614 mm		
			Backrest height - 710 mm		
			Writing board width - 250 mm		
			Writing board depth - 617 mm		
			Weight - 3.40 kg		
			Note: Please see attached photo		
			Nothing follows		
			TOTAL		

Delivery Term :

Delivery Time : **Delivery will be within Twenty (20) calendar days upon receipt of Purchase Order (PO)**

Payment Term : **Fifteen (15) days upon completion of delivery/service**

Very truly yours,

PRICES IN THE ABOVE OFFER ARE
CERTIFIED TRUE AND CORRECT:


IVY MAY F. FAMATIGA
A.O - V / Procurement Officer

Authorized Company
Representative : _____

(Signature Over Printed Name)

Mob. No.: 0961-074-0071 / 0906-591-5253

Email: bacsec@mrc.pshs.edu.ph

Telefax:

IMPORTANT

- Prices must be typewritten in ink clearly.
- If offering a substitute/equivalent, specify the brand and make.

Company Name : _____

Address : _____

Telephone nos. : _____

T.I.N. : _____

LEGEND	DESCRIPTION	DIMENSIONS	
A	Seat Height	380 mm	MATERIAL : Virgin Polypropylene PP STANDARD COLOR : BROWN, GRAY *can customize colors Available in left or right hand use OPTIONAL : • Booktray • Mold Insert (24mm x 78mm)
B	Seat Depth	403 mm	
C	Seat Width	370 mm	
D	Writing Board Height	614 mm	
E	Backrest Height	710 mm	
F	Writing Board Width	250 mm	
G	Writing Board Depth	617 mm	
H	Weight	3.40 kg	

