### PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM

# **REQUEST FOR QUOTATION FORM & NOTICE** (GOODS)

Office/ Campus: Address/ Contact Details:

Project:

MIMAROPA REGION CAMPUS BRGY. RIZAL, ODIONGAN, ROMBLON

2024-05-SVP035	roject Identification No.	
2024-05-QN043	Quotation No. :	
22-May-24	Date:	

2-May-24

## Procurement of External Quality Audit for the Implementation of ISO 9001:2015 of PSHS-MRC

The PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM - MIMAROPA REGION CAMPUS intends to apply the sum of TWO HUNDRED FIFTY THOUSAND PESOS ONLY (PhP250,000.00) being the Approved Budget for the Contract (ABC) to pay for the contract for the Project: Procurement of External Quality Audit for the Implementation of ISO 9001:2015 of PSHS-MRC

#### **TERMS OF REFERENCE:**

1. The PSHS-MRC now invites gualified suppliers/manufacturers/dealers/service providers to submit price guotations for the above item with the following specifications:

1.1 Please see attached request for guotation form.

Procurement of External Quality Audit for the Implementation of ISO 9001:2015 of PSHS-MRC Lot 1 = PhP250.000.00

TOTAL = PhP250,000.00

2. Procurement will be conducted through one of the Alternative Modes of Procurement which is "Small Value Procurement" specified under RA 9184, and its Revised IRR, otherwise known as the "Government Procurement Reform Act".

3. Eligibility Requirements for Small Value Procurement are:

a.) Updated Mayor's Permit

b.) Certificate of Registration

c.) Updated DTI / SEC Registration

d.) PhilGEPs Certificate of Membership / Registration or Snapshot of Registered Account in PhilGEPs

e.) Notarized Omnibus Sworn Statement (OSS)

f.) Landbank Passbook Account and Snapshot of Account in Landbank System for Payment Purposes

Alternative is through Check Payment if Supplier has no Landbank Account

g.) Filled out Supplier's Information Sheet

4. Interested suppliers may obtain the Request for Quotation (RFQ) Form from the Finance and Administrative Division (FAD), PSHS-MRC c/o Ms. IVY MAY F. FAMATIGA, 0961-074-0071 (Smart), 0906-591-5253 (Globe) / bacsec@mrc.pshs.edu.ph on May 23, 2024 to May 26, 2024 from 8:00am - 5:00pm and on May 27, 2024 from 8:00am -10:00am without cost.

5. The deadline for submission of duly accomplished RFQ Form (Open or Sealed) is on May 27, 2024, 10:00am Suppliers are not required to attend the Opening of Quotations.

6. The winning supplier will be notified in writing or by phone or otherwise by the Head of the Procuring Entity (HOPE) subject to the provisions of RA 9184 and its Revised IRR.

7. The PSHS-MRC reserves the right to accept or reject any price offer, and to annul the procurement process and reject all offers at any time prior to contract award, without thereby incurring any liability to the affected supplier or suppliers.

WOODRITZ . RABINO

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Office/ Cam	ipus:	MIMA	ROPA REGION CAMPUS						
Address/Con	ntact Details:	Brgy. R	izal, Odiongan, Romblon						
			Project Identificati	ion No. <b>202</b>	4-05-SVP035				
Quotation N					4-05-QN043				
SIR/MADAM:			Date: 22	22-May-2024					
May we request for quotation on materials enumerated hereunder. If you are interested and in a position to furnish the same, we shall be glad to have your best prices. Delivery schedule of the recertification and surveillance audits will be communicated to the certifying body upon receipt of Purchase Order (PO) In case of failure to make the full delivery/completion within the time specified as offered/required, the Supplier/Contractorshall be liable for liquidated damages/penaltyof one-tenth (1/10) of one percent (1%) of the Contract Price per calendar day of delay minus the value of the delivered/completed portion(s) of the approved P.O./Contract.									
Item #	QTY	UNIT	ITEM/DESCRIPTION	UNIT COST	TOTAL COST				
			PRICES MUST BE Tax (VAT) INCLUSIVE						

Item #	QTY	UNIT	ITEM/DESCRIPTION	UNIT COST	TOTAL COST	
			PRICES MUST BE Tax (VAT) INCLUSIVE			
LOT 1	1	lot	External Quality Audit Services (assess and audit the implementation of ISO 9001:2015)			
			Scope: Certification Audit & Issuance of ISO 9001:2015 with Certification valid for three years (Recertification and two (2) Surveillance Audits)			
			Please see attached Terms of Reference			
			**NothingFollows**			
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Delive	ry Term :					
Delive	ryTime :	Delive	ery schedule of the recertification and surveillance audits will be communicated to the certifying bo	dy upon receipt of Purch	ase Order (PO)	
Payme	ent Term :	Fifte	en (15) days upon completion of delivery/service			
Very tri	Very truly yours, PRICES IN THE ABOVE OFFER ARE CERTIFIED TRUE AND CORRECT:					
		MAY F. FAI				
A.O - V / Procurement Officer Mob. No.: 0961-074-0071 / 0906-591-5253				ited Name)		
		bacsec@mrc.	·			
Telefax:						
IMPORTA	NT		Company Name : Address :			
1. Prices must be typewritten in ink clearly.						
<ol> <li>If offering a substitute/equivalent, specify the brand and make.</li> </ol>			ent, specify Telephone nos. : T.I.N. :			
1						

PSHS-00-F-PRU-06-Ver02-Rev02-11/04/22