

PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM		REQUEST FOR QUOTATION FORM & NOTICE (GOODS)	
Office/ Campus:	MIMAROPA REGION CAMPUS		
Address/ Contact Details:	BRGY. RIZAL, ODIONGAN, ROMBLON		

Project Identification No.	2024-04-SVP016
Quotation No. :	2024-04-QN025
Date:	08-Apr-24

Project: **Supply and Delivery of Furnitures for Computer Laboratory and Library**

The PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM - MIMAROPA REGION CAMPUS intends to apply the sum of SIX HUNDRED FIFTY THOUSAND PESOS ONLY (**PhP650,000.00**) being the Approved Budget for the Contract (ABC) to pay for the contract for the Project: **Supply and Delivery of Furnitures for Computer Laboratory and Library**

TERMS OF REFERENCE:

- The PSHS-MRC now invites qualified suppliers/manufacturers/dealers/service providers to submit price quotations for the above item with the following specifications:
 - Please see attached request for quotation form.

Supply and Delivery of Furnitures for Computer Laboratory and Library
Lot 1 = PhP650,000.00
TOTAL = PhP650,000.00
- Procurement will be conducted through one of the Alternative Modes of Procurement which is "Small Value Procurement" specified under RA 9184, and its Revised IRR, otherwise known as the "Government Procurement Reform Act".
- Eligibility Requirements for Small Value Procurement are:
 - Updated Mayor's Permit
 - Certificate of Registration
 - Updated DTI / SEC Registration
 - PhilGEPs Certificate of Membership / Registration or Snapshot of Registered Account in PhilGEPs
 - Notarized Omnibus Sworn Statement (OSS)
 - Landbank Passbook Account and Snapshot of Account in Landbank System for Payment Purposes
| Alternative is through Check Payment if Supplier has no Landbank Account
 - Filled out Supplier's Information Sheet
- Interested suppliers may obtain the Request for Quotation (RFQ) Form from the Finance and Administrative Division (FAD), PSHS-MRC c/o **Ms. IVY MAY F. FAMATIGA**, 0961-074-0071 (Smart), 0906-591-5253 (Globe) / bacsec@mrc.pshs.edu.ph on **April 11, 2024 to April 15, 2024** from **8:00am – 5:00pm** without cost.
- The deadline for submission of duly accomplished RFQ Form (Open or Sealed) is on **April 15, 2024, 5:00pm** Suppliers are not required to attend the Opening of Quotations.
- The winning supplier will be notified in writing or by phone or otherwise by the Head of the Procuring Entity (HOPE) subject to the provisions of RA 9184 and its Revised IRR.
- The PSHS-MRC reserves the right to accept or reject any price offer, and to annul the procurement process and reject all offers at any time prior to contract award, without thereby incurring any liability to the affected supplier or suppliers.


 WOODRINZF. RABINO
 BAC Chairperson

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SIR/MADAM:

May we request for quotation on materials enumerated hereunder. If you are interested and in a position to furnish the same, we shall be glad to have your best prices.

Delivery will be within Thirty (30) calendar days upon receipt of Purchase Order (PO)

In case of failure to make the full delivery/completion within the time specified as offered/required, the Supplier/Contractor shall be liable for liquidated damages/penalty of one-tenth (1/10) of one percent (1%) of the Contract Price per calendar day of delay minus the value of the delivered/completed portion(s) of the approved P.O./Contract.

Item #	QTY	UNIT	ITEM/DESCRIPTION	UNIT COST	TOTAL COST
<i>PRICES MUST BE Tax (VAT) INCLUSIVE</i>					
Supply and Delivery with installation					
LOT 1	7	set	Conference + Workstation Table and Chairs		
			Dimension: 2400mm L x 1200mm D x 750mm Ht		
			8-10 pax Conference Table		
			Metal frame with center legs		
			With 2-3 wire management and Adjustable feet leveler		
			Structure: E1 Moisture Resistant Board, Sidings in 2mm PVC edge band Machine Pressed		
			Table top : 25mm thick board		
			Metal legs: 1x3 metal steel in black powder coated finish		
			Metal frame with center legs		
			including 10 mesh office chairs		
			Specifications (WDH): 575mm x 550mm x 850mm		
			Back Rest: Mesh Fabric in Nylon Fiberglass Frame with 3D-PP Back Support		
			Seat: Density Mold Foam Cushion Fabric Seat		
			With tilting mechanism		
			Base: Metal sled base in powder coated finish		
			See attachment for design and color of conference table and chairs		
	1	set	1 Sofa Set		
			Set Includes: (1)Piece 3-Seater, (1)Piece 2-Seater and (1)Piece 1-Seater		
			3-Seater Dimension: L68" x W27" x H31"		
			2-Seater Dimension: L48.5" x W27" x H31"		
			1-Seater Dimension: L31" x W27" x H31"		
			Foam: High resilience polyurethane foam		
			Cover material: Either wool, polyester, nylon, acrylic or suede		
			Color: Light Brown or Grey		
			See attachment for design and color of sofa set		
Nothing follows					
TOTAL					

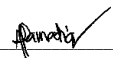
Delivery Term : _____

Delivery Time : **Delivery will be within Thirty (30) calendar days upon receipt of Purchase Order (PO)**

Payment Term : **Fifteen (15) days upon completion of delivery/service**

Very truly yours,

PRICES IN THE ABOVE OFFER ARE
CERTIFIED TRUE AND CORRECT:


IVY MAY F. FAMATIGA
A.O - V / Procurement Officer
Mob. No.: 0961-074-0071 / 0906-591-5253
Email: bacsec@mrc.pshs.edu.ph

Authorized Company Representative : _____
(Signature Over Printed Name)

Telefax:

IMPORTANT

1. Prices must be typewritten in ink clearly.
2. If offering a substitute/equivalent, specify the brand and make.

Company Name : _____
Address : _____
Telephone nos. : _____
T.I.N. : _____



Conference table and chairs



1 Sofa Set

